

Readiwriter

Spelling

Series

C

Punctuation Resources

Student Book



PEG Spelling
Team Series
Authors

Student name:

STUDENT PAGE

Show which underlined words should begin with a capital letter.



1. Kia lives at 654 Royal street, blackton.

2. Have you seen the fireworks over bega river?

3. We enjoy our days at hart State school.

4. mum and i like to go out for lunch.

Which sentence is correct?



5. we walked to the cave at jester Park.

6. Des, Donna and Alan are coming over to my house.

Des, Donna and Alan are Coming over to my House.

Des, donna and Alan are coming over to my House.

des, Donna and alan are Coming over to my house.

7. did you know that I'm going Skating in March?

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Did you know that I'm going skating in March?

Commas

THINGS TO KNOW

A comma is used:

- at the bottom of a line of text to show a short pause when reading.
If you clap once when you get to a comma, it will tell you how long to stop.
- to show lists of items – I had to buy pens, rulers and books.

TRAP

If a listed word has the word *and* before it, there is no need for a comma – I saw fish, turtles, stingrays and a shark on the boat trip.

HAVE A GO!

Show where the missing comma (,) should go.



1. Megan, Karen__ Paul__ and__ Mary are going to run__ around the park.
2. I will buy__ apples__ oranges__ and grapes__ for our morning tea.
3. I am painting__ my desk__ red, blue__ yellow__ and white.

Which sentence has the correct punctuation?



4. We saw, birds, kangaroos, snakes, and a lion at the zoo.
 We saw birds kangaroos snakes and a lion at the zoo.
 We saw birds, kangaroos, snakes and a lion at the zoo.
 We saw birds kangaroos, snakes and a lion at the zoo.
5. Where are Luke, Will and Chad going?
 Where are Luke, Will, and Chad going?
 Where are Luke Will, and Chad, going?
 Where are Luke Will and Chad going?

STUDENT PAGE

Show where the missing comma (,) should go.



1. I went on the swings__ slippery__ slide__ and the sandpit__ at lunch.
2. The mud__ flew all over__ my face__ chest, arms__ and legs.
3. I am painting__ the frame__ red, yellow__ gold, green__ and black.

Which sentence has the correct punctuation?

4. Rod and Jeff saw ducks, eels and fish in the pond.
 Rod and Jeff saw ducks eels, and fish in the pond.
 Rod, and Jeff saw ducks, eels and fish in the pond.
 Rod and Jeff saw ducks eels and fish in the pond.
5. Luke took his bucket, spade, and hat to the beach.
 Luke took his bucket spade, and hat to the beach.
 Luke took his bucket, spade, and hat, to the beach.
 Luke took his bucket, spade and hat to the beach.
6. The boys clapped, cheered, and stamped when the dancing finished.
 The boys clapped, cheered and stamped when the dancing finished.
 The boys, clapped cheered and stamped when the dancing finished.
 The boys, clapped cheered and stamped, when the dancing finished.

Exclamation Marks

THINGS TO KNOW

An exclamation (or shouting) mark is used:

- to make some words important or stand out.
- at the end of a sentence to show anger, surprise, excitement or a strong feeling – Wow! That's great! Help!

TRAP

When you use a question mark at the end of a sentence, you don't need a full stop. The question mark takes the place of the full stop.

HAVE A GO!

Show where the missing exclamation mark (!) should go.



1. __ Leave me __ alone __

2. __ Stop __ it now __

3. __ This is good __ fun __

4. __ Strike __ one __

5. __ Go __ away __

6. __ I won __ the race __

STUDENT PAGE

Which sentence has the correct punctuation?



1. Where are you picking me up?
 Where are you picking me up!
 Where? are you picking me up
 Where! are you picking me up

2. Stop? What are you doing there.
 Stop! What are you doing there?
 Stop? What are you doing there!
 Stop! What are you doing there.

3. It's my birthday? today
 It's my! birthday today
 It's my birthday today?
 It's my birthday today!

4. Wow? Did you do that yourself?
 Wow! Did you do that yourself!
 Wow! Did you do that yourself?
 Wow? Did you do that yourself?

5. Could you please help me!
 Could you please help me?
 Could you? please help me!
 Could! you please help me

Full Stops

THINGS TO KNOW

- Full stops are used at the end of most sentences except for questions (?) and exclamations (!).
- Re-reading and reading-on strategies are often used to work out where full stops go so that the text makes sense.

TRAP

When there are too many joining words to form a long sentence, full stops may be put in their place so that the text makes sense.

Incorrect: I went to see my friend and we went to the park and it was a long trip and we were tired.

Correct: We drove to the beach. It was a long trip. We were tired.

or We drove to the beach. It was a long trip and we were tired.

HAVE A GO!

Which sentence is correct?



- We swam under the water and we saw fish and they were beautiful.
 We swam under the water and we saw fish. They were beautiful.
 We swam under. The water we saw fish and they were beautiful.
 We swam. Under the water and we saw fish. They were beautiful.
- I had mud all over me. I washed it off. My clothes were dirty.
 I had mud all. Over me and I washed it off and my clothes were dirty.
 I had mud all over me and I washed it off and my clothes were dirty.
 I had mud all over me. I washed it off and my clothes were dirty.
- I slowly got up then I got dressed. And I had my breakfast.
 I slowly got up then I got dressed then I had my breakfast.
 I slowly got up then I got dressed and I had my breakfast.
 I slowly got up. I got dressed and I had my breakfast.

STUDENT PAGE



Which sentence is correct?

1. I fell. Into Mrs Arden's garden and landed on her roses.
 I fell into Mrs Arden's Garden. And landed on her roses.
 I fell into mrs Arden's garden and landed. On her roses.
 I fell into Mrs Arden's garden and landed on her roses.

2. Kim saw a snake so she ran. Away very quickly she was scared.
 Kim saw a snake. So she ran away very quickly she was scared.
 Kim saw a snake so she ran away very quickly. She was scared.
 Kim saw a snake so she ran away very quickly she was scared.

3. I want to go on a plane. I would look down at the clouds. It would be fun.
 I want to go. On a plane I would look down. At the clouds it would be fun.
 I want to go on a plane. I would look down at the clouds it would be fun.
 I want to go on a plane I would look down at the clouds. It would be fun.

4. My puppy is very cute and it is brown and fluffy.
 My puppy is very cute. It is brown and fluffy.
 My puppy is very cute it is brown. And fluffy.
 My puppy. Is very cute it is brown and fluffy.

5. I ate my cake quickly. Some of it fell on the floor and on my lap.
 I ate my cake. Quickly some of it fell on the floor and on my lap.
 I ate my cake quickly. Some of it fell on the floor. And on my lap.
 I ate. My cake quickly some of it fell. On the floor and on my lap.

Question Marks

THINGS TO KNOW

- Question marks are used at the end of a sentence to show that a question is being asked.
- Questions often begin with words such as *who what where when why which* and *how*.
- Questions require answers most of the time.

TRAP

When you use a question mark at the end of the sentence, you don't need a full stop. The question mark takes the place of the full stop – What time is it?

HAVE A GO!

Show where the missing question mark (?) should go.



1. When does the bus leave

2. What sort of bird is it

3. Where is the show

4. Why are you crying

5. How are you

6. Do you know where to go