

Revision checklist: Anecdote

Criteria	Always	Some	Rarely	Ideas for revision
1. Title – Does it clearly identify the main event?				
2. Is the event funny, interesting or unusual?				
3. Is there a clear orientation?				
4. Does the orientation tell the reader when, where and who?				
5. Does the anecdote have a body to explain the event?				
6. Is there too much description of characters and events?				
7. Does the anecdote explain how the people involved reacted to the event?				
8. Is there a good punch line at the end?				
9. Is there a coda? Is one needed?				
10. Is it written in past tense?				
11. Have different conjunctions been used to sequence the event?				
12. Are there exclamation words?				
13. Are there interesting action verbs?				
14. Does the writing entertain?				
15. Have personal pronouns been used correctly?				
16. Is it written in first person?				
17. Have I edited my spelling and punctuation?				