# Reading Eggs/ Eggspress Management

In Management you are able to add, edit, and remove students. You can manage your classes and check on your students placement in Manage Progress. Below are some quick instructions on how to find what you are looking for.

### Add a student to your class

- Click Manage students
- 2 Enter student details
- 3 Click Go
- If you need to add multiple students you can click on Upload a CSV

### Edit an existing student's details

- Click Manage students
- 2 Click edit icon next to the student's name
- 3 Make necessary edits
- 4 Click Save changes

#### Create a new class

- 1 Click Manage Classes
- 2 Name your new class
- 3 Click Go
- To add students simply click Manage Students, then Move Students into your class

#### **Manage Progress**

Use Manage Progress to edit what Reading Eggs, Reading Eggspress or Fast Phonics lessons your students are working on.

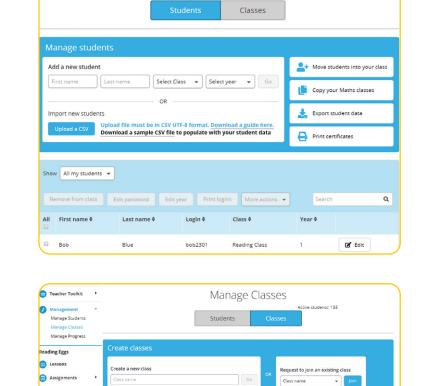
Reports

Lesson:

Assignments

- Click Management
- 2 Click Manage Progress
- 3 Select the student
- 4 Click Edit Progress
- 5 Select the program
- 6 Select the Lesson/Peak
- 7 Click Update

5 Teacher Toolkit	•									Mar	na	ge Pr	og	ress								
Management																		Acti	e pupils:	64		
Manage Pupils Manage Classes		Use this handy year by year guide to check your pupils' placement.																				
Manage Progress				1			Read	ing Eggs				Reading E	gspre	155			F	ast P	honics			
teading Eggs						Reading		Spelling		ker Castle	My Lessons		English Skills Spelling		Peaks 1-5		Peaks 6-12		s 6-12	Peaks 13-20		13-20
Lessons		Reception		1-50	0	,	1-32					1-36 4	Phase 2: The					Phase 4 and 5:		d 5:		
Assignments		Year 1			51-100		3	3-64		1-10				1-20	al	alphabet and short vowel			: Digraphs g vowel	Adjacent consonants and		sand
		Year	2		101-120		65-96		11-20		21-60		37=72		short vowel sounds		sounds			alte	ernative ellings	
Reports	•	Year 3									6	1-100	100 73							spe	lings	
Reading Eggspress		Year 4									1	1-140	140 109-									
Lessons		Year 5 Year 6									141-180 181-220		145-180									
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Manage Students



Reading



Active students: 133

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## A 3P Learning product